

Course Title	Code	Semester	Theoretical (hours/week)	Practice (hours/week)	Laboratory (hours/week)	ECTS
Management in Nursing	HEM304	3.Year/6. Semester / Spring	2	0	0	3
Prerequisites	None					
Language of Instruction	Turkish					
Course Type	Compulsory					
Learning and teaching techniques of the Course	Lecture, Discussion, Question&Answer, Observation, Field Trip, Team / GroupWork, Practise, Case Study, Problem / Problem Solving, Brainstorming, Project Design / Management, Other.					
Instructor(s)						
Goal	To gain required knowledge, skill and attitude in order to fulfill the functions related to nursing managements of students.					
Learning Outcomes	1. Gains knowledge about management science and development. 2. Understands the management process. 3. Learns the basic concepts about Nursing Services Administration. 4. Gains knowledge about organizations of Health Services in Turkey. 5. Gains knowledge about laws related to Health management. 6. Can criticism about Nursing Services Administration, may offer suggestions. 7. Can define the leadership characteristics of nurse managers. 8. After the Nursing management practices, can determine, solve and evaluate the problem.					
Content	Nursing, Management, Nurse Manager, Nursing Legislation, Nursing Law, Bed Therapy Institutions Business Regulation, Development of Management, Development of Management in Our Country, Nurse Managers and Leadership Relations, Nursing Services Management Process and Functions, Data Collection, Planning, Organization, Orientation/Execution, Determination of Number of Employees, Control/Inspection, Evaluation, Quality Assurance, Coordination.					
References	1.Eren, N. (1987) "SağlıkHizmetlerindeYönetim" .HatiboğluYayınevi, 3. Basım, Ankara. Velioğlu, P. (1970) "HemşirelikteYönetim". BozokMatbaası, İstanbul. 2.Abaan ve ark. (1996) "HemşirelikHizmetleriYönetimi El Kitabı", Editör: GültenUyer, VehbiKoçVakfıYayınları No :15, BirlikOfset, İstanbul. 3.Eren, E. (2000) "ÖrgütselDavranışveYönetimPsikolojisi", Beta Yayım 4.Uyer, G. (1993) "HemşirelikveYönetim", HürbilekMatbaacılık, Ankara. 5.Kavuncubaşı, Ş. (2000) " HastaneveSağlıkKurumlarıYönetimi" ,SiyasalKitabevi, Ankara. 6.Çoruh. M. (editör)(1999) " ToplamKaliteYönetimiPrensiplerininSağlıkHizmetlerindeUygulamaları ", HaberalEğitimVakfı, Ankara. 7.Budak, G. (2003). LiderlikveLiderlikKuramlarınaBütünleşik Bir Yaklaşım. DokuzEylülÜniversitesiYayınları, No: 03.050.322, İzmir. 8.Budak, G. (2008). YetkinliğeDayalıİnsanKaynaklarıYönetimi. FakültelerKitabevi, BarışYayınları, İzmir. 9.Eren, E. (2001). YönetimveOrganizasyon (ÇağdaşveKüreselYaklaşımlar), 5. Bası, İstanbul: Beta BasımYayımDağıtım A.Ş. 10.Eren, E. (2004). ÖrgütselDavranışveYönetimPsikolojisi, Genişletilmiş 6. Baskı, İstanbul, Beta BasımYayımDağıtım A.Ş. 11.Kaynak T. Ve ark. (2000) İnsanKaynaklarıYönetimi. İkinciBaskı, İstanbul ÜniversitesiİşletmeFakültesiYayınları, No: 7.					

Course Outline Weekly:

Weeks	Topics
1. Week	Concepts Related to Management, Problems Concerning the Profession Criteria of Nursing
2. Week	Nursing Legislation, Investigation of Civil servants Act No 657Nursing Law
3. Week	Bed Therapy Institutions, Business Regulation, Development of Management, Development of Management in Our Country, Nurse Managers and Leadership Relations
4. Week	Nursing Services Management Process and Functions, Data Collection, The requirements Related to Resource and Opportunities of Nursing Services Management
5. Week	Planning, The philosophy and Standards of Nursing Services, Criteria/Metrics, Policies, Principles, Processes Nursing Budget
6. Week	Organization, Institution Building: University, Ministry of Health, Health Directorate, Norm Staff Regulation and Staffing Process, Task Analysis and Task Description
7. Week	Task Evaluation, Standard Performance Determination of Task Works, Health Care Team, Authorization Period
8. Week	MIDTERM EXAM
9. Week	Orientation/Execution, Determination of Number of Employees, Attracting the institution, Selecting and Organization of Personnel.
10. Week	Rotation Plan, Work Schedules, Task Distribution in Services, Being Established Process of A New Unit
11. Week	Service Training Program, The Evaluation of Staff, Guidance, Motivation, Task Satisfaction, Contact, Troubleshooting, Power and Authority, Frictions
12. Week	Change Process and Management, Stress, Control/Inspection, Evaluation, Quality Assurance
13. Week	Problem Employees, Exit Interview for Discipline and Fines
14. Week	Coordination, Layout update
15. Week	AN OVERVIEW

Evaluation System

Mid-Term Studies	Number	Contribution
Midterm exams	1	%40
Quiz		
Laboratory		
Practice		
Field Study		
Course Internship (If There Is)		
Homework's		
Presentation and Seminar		
Project		
Other evaluation methods		
Final exam	1	%60
TOTAL	2	%100
Contribution Of Midterm Studies On Grades	1	%40
Contribution Of Final Exam On Grades	1	%60
TOTAL	2	%100

ECTS (Student WorkLoad Table)

Activities	Number	Duration	Total Work Load
Course Duration (X14)	14	2	28
Laboratory			
Practice			
Field Study			
Study Time Of Outside Of Class (Pre-Study, Practice, Etc.)	14	2	28
Presentations (Video shoot/Poster preparation/Oral presentation, Etc.)			
Seminars			
Project			
Case study			
Role playing, Dramatization			
Writing articles, Critique			
Time To Prepare For Midterm Exam	2	6	12
Final Exam Preparation Time	1	7	7
Total Work Load (hour) / 25(s)	75/25=3		
ECTS	3		

The relationship between learning outcomes and the program qualifications of the courses

Program Qualifications	Learning outcomes				
	L.O.1	L.O.2	L.O.3	L.O.4	L.O.5
1. Fulfills the professional roles and responsibilities of nursing.	5	5			
2. Carries out nursing practices in line with professional ethical principles and standards.		4			
3. Uses holistic approach in nursing care, communicates effectively with individuals, families and society.			5	5	
4. Bases nursing practices on scientific basis.					
5. In nursing practices, it considers the relevant laws, regulations and legislation.			4		
6. Uses the teaching-learning process in nursing practices.			4		
7. Uses problem solving, critical thinking and lifelong learning skills.		4			
8. Takes part in social events.				5	5
9. Takes part in activities that will contribute to professional development.				5	
10. Acts respectfully and be tolerant of human rights in nursing practices.			4	4	
11. Considers cultural differences in nursing practices.					
Contribution to the level of proficiency: 1. Lowest, 2. Low / Medium, 3.Average, 4.High, 5.Excellent					