

Course Title	Code	Semester	Theoretical (hours/week)	Practice (hours/week)	Laboratory (hours/week)	ECTS
Basic Computer Skills	SBF109	2.year/.1.Fall Term	2	-	2	4
Prerequisites	None					
Language of Instruction	Turkish					
Course Type	Elective					
Learning and teaching techniques of the Course	Lecture, Discussion, Question Answer, Problem / Problem Solving, Education application Report Preparation, Presentation Demonstration, Practice					
Instructor(s)						
Goal	Learning basic level of computer and operating system, word processing program, you can use the spelling settings in the program, it can scan the academic publications and catalogs.					
Learning Outcomes	<ol style="list-style-type: none"> <li>1. To be able to use the basic concepts of software and hardware,</li> <li>2. To be able to use the computer and the operating system at a basic level,</li> <li>3. To be able to use private information subject to the Sanko University,</li> <li>4. To be able to learn how to search academic catalogues and to conduct surveys</li> </ol>					
References	<ol style="list-style-type: none"> <li>1. Yağcı, Ö. Yeni Başlayanlara Bilgisayarın B'si - Windows 7 - Office 2010, 2012, Seçkin Yayıncılık, Ankara.</li> </ol>					

#### Course Outline Weekly:

WEEKS	TOPICS
1. Week	What is a computer? Basic concepts about computer hardware and software, introduction to the operating system
2. Week	What is a computer? Basic concepts about computer hardware and software, introduction to the operating system
3. Week	Using the Internet, e-mail, web based applications
4. Week	Using the Internet, e-mail, web based applications
5. Week	Information systems applications specific to SANKO University, using online education tools
6. Week	Information systems applications specific to SANKO University, using online education tools
7. Week	MIDTERM EXAM
8. Week	Using academic research tools and catalogue search
9. Week	Using academic research tools and catalogue search
10. Week	Introduction to the word processing program
11. Week	Introduction to the word processing program
12. Week	Basic usage.
13. Week	Basic usage.
14. Week	MIDTERM EXAM
15. Week	FINAL EXAM

**ECTS (Student Work Load Table)**

Activities	Number	Duration	Total Work Load
Course Duration (X14 )	14	2	28
Laboratory	14	2	28
Practice			
Field Study			
Study Time Of Outside Of Class (Pre-Study, Practice, Etc.)	14	1	14
Presentations (Video shoot/Poster preparation/Oral presentation, Etc.)	1	10	10
Seminars			
Project			
Case study			
Role playing, Dramatization			
Writing articles, Critique			
Time To Prepare For Midterm Exam	1	8	8
Final Exam Preparation Time	1	12	12
<b>Total Work Load ( hour) / 25(s)</b>	100 / 25 =4		
<b>ECTS</b>	<b>4</b>		

**Evaluation System**

Mid-Term Studies	Number	Contribution
Midterm exams	1	%50
Quiz		
Laboratory	1	%50
Practice		
Field Study		
Course Internship (If There Is)		
Homework's		
Presentation and Seminar		
Project		
Other evaluation methods		
<b>Total Time To Activities For Midterm</b>		100
<b>Final works</b>		
Final	1	%100
Homework		
Practice		
Laboratory		
<b>Total Time To Activities For Midterm</b>		100
Contribution Of Midterm Studies On Grades		%50
Contribution Of Final Exam On Grades		%50
<b>Total</b>		100

**The relationship between learning outcomes and the program qualifications of the courses**

Program Qualifications	Learning outcomes			
	L.O.1	L.O. 2	L.O.3	L.O.4
1. Sufficient background in basic- clinical medical sciences and physical therapy and rehabilitation discipline; ability to use theoretical and practical skills and knowledge in these fields with analytical thinking				
2. Ability to determine, define, formulate and solve the factors that affect health; ability to choose and apply evidence based techniques and new methods for this aim.				
3. Ability to choose and use modern equipments, techniques and modalities for physiotherapy and rehabilitation practices; effectively use the informatique technologies.				
4. Ability to design multidisciplinary research, keep records, collect appropriate data, analysis and interpret results.				
5. Ability to attain new knowledge, make literature reviews, use medical databases and sources of information devoted to medical- health sciences				5
6. To work autonomously and effectively in health team and self confidence to take responsibility				
7. To internalize characteristically development, literate and lifelong learning; quality development, to contribute education and promotion programs in field, to internationalize their professional behavior.	4	4	4	4
8. To have professional deontology and ethical awareness				

**Contribution to the level of proficiency: 1. Lowest, 2. Low / Medium, 3. Average, 4. High, 5. Excellent**