

ADVANCE COMPUTER TECHNIQUES

Course Title	Code	Semester	Theoretical (hours/week)	Practice (hours/week)	Laboratory (hours/week)	ECTS
ADVANCE COMPUTER TECHNIQUES	SBF113	2. SEMESTER Spring	2	2	0	4
Prerequisites	None					
Language of Instruction	Turkish					
Course Type	Elective					
learning and teaching techniques of the Course	Lecture, Question Answer, Problem / Problem Solving, Education application Report Preparation, Presentation					
Instructor(s)	Asst. Prof. Ibrahim Giritlioğlu					
Goal	Word processing program to be able to use the program settings at the level of academic writing, report preparation, tables, graphics and presentation program of the grip.					
Learning Outcomes	<ol style="list-style-type: none"> 1. To be able to use word processing program to be able to use the program settings at the level of academic writing, report preparation 2. To be able to use tables, graphics and presentation program 3. To be able to understand the main features of Presentation software 4. To be able to understand the techniques of reporting by scanning academic publications. 					
References	<ol style="list-style-type: none"> 1. Yağcı, Ö. Yeni Başlayanlara Bilgisayarın B'si - Windows 7 - Office 2010, 2012, Seçkin publishing, Ankara. 					

Course Outline Weekly:

WEEKS	TOPICS
1. Week	Rules, tables, titles, pictures and other advanced usage of the word processing program.
2. Week	Rules, tables, titles, pictures and other advanced usage of the word processing program.
3. Week	Preparing academic reports / documents with the use of word processor
4. Week	Preparing academic reports / documents with the use of word processor
5. Week	Introduction to the spreadsheets and basic usage.
6. Week	Graphics, formulas and similar expert usage of the spreadsheets.
7. Week	Introduction the presentation application and its basic usage.
8. Week	MIDTERM EXAM
9. Week	Hyperlinks, inserting pictures, expert settings and similar usage of presentation applications
10. Week	Usage of internet browsers, issues to be considered while using the internet, basic security and ethics in internet
11. Week	Search engines, advanced searching methods in search engines, academic search using the Internet
12. Week	Academic reporting practices
13. Week	Academic reporting practices
14. Week	II.MIDTERM EXAM
15. Week	FINAL EXAM

ECTS (Student Work Load Table)

Activities	Number	Duration	Total Work Load
Course Duration (X14)	14	2	28
Laboratory	14	2	28
Practice			
Field Study			
Study Time Of Outside Of Class (Pre-Study, Practice, Etc.)	14	1	14
Presentations (Video shoot/Poster preparation/Oral presentation, Etc.)	14	1	14
Seminars			
Project			
Case study			
Role playing, Dramatization			
Writing articles, Critique			
Time To Prepare For Midterm Exam	2	5	10
Final Exam Preparation Time	1	6	6
Total Work Load (hour) / 25(s)	100/25=4		
ECTS	4		

Evaluation System

Mid-Term Studies	Number	Contribution
Midterm exams	2	%50
Quiz		
Laboratory	1	%50
Practice		
Field Study		
Course Internship (If There Is)		
Homework's		
Presentation and Seminar		
Project		
Other evaluation methods		
Total Time To Activities For Midterm		100
Final works		
Final	1	%100
Homework		
Practice		
Laboratory		
Total Time To Activities For Midterm		100
Contribution Of Midterm Studies On Grades		%50
Contribution Of Final Exam On Grades		%50
Total		100

The relationship between learning outcomes and the program qualifications of the courses

Program Qualifications	Learning outcomes			
	L.O.1	L.O. 2	L.O.3	L.O.4
1. To acquire information in the basic and social sciences as the Dietitian as he profession entails and make use of it for life.	5	5	5	5
2. To develop personalized diet and programme in accordance with the principles of adequate and balanced nutrition.				
3. To improve and develop the food and nutrition plans and policy for the development of individuals with the energy and nutrient element requirements with scientific method detection, health protection	4	4	4	4
4. To determine and evaluate individual, the community and the patient's nutritional status by applying up-to-date information gained in the field of nutrition and dietetics. She/he can use the knowledge to raise the level of community health and the quality of life.				
5. Assess the nutritional status of the patients, evaluate the clinical symptoms, plan and apply individualized medical nutrition therapy for the patients.				
6. The student can understand the basic values and culture of the society he/she is living in and gain the skill to transform him/herself in a positive way	3	3	3	3
7. Dietitian can improve products, make laboratory practice on elements affecting analysis and quality of nutrition, review and evaluate them regarding the legal regulations				
8. The student embraces the concepts with regard to biological systems that form the basis of human health, Anatomy, Physiology, and the sustainability of them.				
9. The student can participate in Nutrition and Dietetics practices individually and/or with team, use, apply, discuss and share scientific and evidence based knowledge in nutrition and dietetics practice with team and team members, develop and demonstrate effective skills using oral, print, visual methods in communicating and expressing thoughts and ideas, communicate with all stakeholders within ethical principles. Develop and demonstrate effective communications skills using oral, print, visual, electronic and mass media methods				
10. Dietitian has knowledge to develop food and nutrition plans and policies for protection of health, in order to improvement and development by using methods for determining the nutritional status.	2	2	2	2

Contribution to the level of proficiency: 1. Lowest, **2.** Low / Medium, **3.** Average, **4.** High, **5.** Excellent