

BASIC COMPUTER SKILLS

Course Name	Code	Term	Theory (hours/week)	Application (hours/week)	Laboratory (hours/week)	ECTS
BASIC COMPUTER SKILLS	SBF109	1. Autumn	2	0	2	4
Prerequisites	None					
Language of Instruction	Turkish					
Course Type	Elective					
Learning and Teaching Techniques of The Course	Lecture, Discussion, Question Answer, Problem / Problem Solving, Education application Report Preparation, Presentation Demonstration, Practice					
Instructor(s)	Assoc. Prof. İbrahim GİRİTLİOĞLU					
Goal	Learning basic level of computer and operating system, word processing program, you can use the spelling settings in the program, it can scan the academic publications and catalogs.					
Learning Outcomes	<ol style="list-style-type: none"> 1. To be able to use the basic concepts of software and hardware and the computer and the operating system at a basic level, 2. To be able to use internet 3. To be able to use word and power point 4. To be able to use excel at a basic level, 5. To be able to learn how to search academic catalogues and to conduct surveys 					
References						

Course Outline Weekly:

WEEKS	TOPICS
1. Week	Introduction to information technology. Terminology and units. General introduction of computers.
2. Week	What is a computer? Basic concepts about computer hardware,
3. Week	General introduction, functions and concepts of operating systems
4. Week	Windows use. Introducing the user interface and system infrastructure
5. Week	Presentation of network and internet. General concepts and terminology. Use of Internet search sites.
6. Week	Promotion and use of some other information and communication services on the Internet.
7. Week	MIDTERM EXAM
8. Week	Belge düzenleyici yazılım paketlerine genel bakış.
9. Week	Metin düzenleyici yazılımı kullanımı
10. Week	Sunu düzenleyici yazılımı kullanımı
11. Week	Tablo düzenleyici yazılımı kullanımı
12. Week	Belge düzenleyici yazılımları kullanımları pekiştirme.
13. Week	Belge düzenleyici yazılımları kullanımları pekiştirme.
14. Week	Akademik yayın ve katalog tarama
15. Week	Akademik yayın ve katalog tarama

Student Work Load Table

Activities	Number	Duration	Total Work Load
Course Duration	14	2	28
Laboratory	14	2	28
Practice			
Field Study			
Study Time Of Outside Of Class (Pre-Study, Practice, Etc.)	14	1	14
Presentations (Video shoot/Poster preparation/Oral presentation, Etc.)	1	10	10
Seminars			
Project			
Case study			
Role playing, Dramatization			
Writing articles, Critique			
Time To Prepare For Midterm Exam	1	8	8
Final Exam Preparation Time	1	12	12
Total Work Load (hour) / 25(s)		100 / 25 =4	
ECTS		4	

Evaluation System

Mid-Term Studies	Number	Contribution
Midterm exams	1	%25
Quiz		
Laboratory	1	%25
Practice		
Field Study		
Course Internship (If There Is)		
Homework's		
Presentation and Seminar		
Project		
Other evaluation methods		
Total Time To Activities For Midterm		%50
Final works		
Final	1	%25
Homework		
Practice		
Laboratory	1	%25
Total Time To Activities For Midterm		%50
Contribution Of Midterm Studies On Grades		%50
Contribution Of Final Exam On Grades		%50
Total		100

The relationship between learning outcomes and the program qualifications of the courses

Program Qualifications	Learning outcomes				
	L.O.1	L.O. 2	L.O.3	L.O.4	L.O.5
1. To acquire information in the basic and social sciences as the Dietitian as he profession entails and make use of it for life.	5	5	5	5	5
2. To develop personalized diet and programme in accordance with the principles of adequate and balanced nutrition.					
3. To improve and develop the food and nutrition plans and policy for the development of individuals with the energy and nutrient element requirements with scientific method detection, health protection	4	4	4	4	4
4. To determine and evaluate individual, the community and the patient's nutritional status by applying up-to-date information gained in the field of nutrition and dietetics. She/he can use the knowledge to raise the level of community health and the quality of life.					
5. Assess the nutritional status of the patients, evaluate the clinical symptoms, plan and apply individualized medical nutrition therapy for the patients.					
6. The student can understand the basic values and culture of the society he/she is living in and gain the skill to transform him/herself in a positive way	3	3	3	3	3
7. Dietitian can improve products, make laboratory practice on elements affecting analysis and quality of nutrition, review and evaluate them regarding the legal regulations					
8. The student embraces the concepts with regard to biological systems that form the basis of human health, Anatomy, Physiology, and the sustainability of them.					
9. The student can participate in Nutrition and Dietetics practices individually and/or within a team, use, apply, discuss and share scientific and evidence based knowledge in nutrition and dietetics practice with team and team members, develop and demonstrate effective skills using oral, print, visual methods in communicating and expressing thoughts and ideas, communicate with all stakeholders within ethical principles. Develop and demonstrate effective communications skills using oral, print, visual, electronic and mass media methods					
10. Dietitian has knowledge to develop food and nutrition plans and policies for protection of health, in order to improvement and development by using methods for determining the nutritional status.	2	2	2	2	2

Contribution to the level of proficiency: 1. Lowest, 2. Low / Medium, 3. Average, 4. High, 5. Excellent